



# DISCLOSURE AND RELEASE

In connection with my application for employment with \_\_\_\_\_, (including contract for services), and at any time during any subsequent employment, I understand that consumer reports which may contain public record information may be requested from Personnel Records International, LLC, (PRI), 6407 Idlewild Rd, Suite 201, Charlotte, NC 28212, 800.272.3350. These reports may include the following types of information: names and dates of previous employers, reason for termination of employment, work experience, educational experience, accidents, drugs/alcohol use and employment related testing history. I understand that data from research performed outside the United States will be transmitted to, prepared for reporting, reported and stored in the United States. I further understand that such reports may contain record information concerning my driving record, workers' compensation claims, credit, bankruptcy proceedings, criminal records, and other lawfully authorized background searches from federal, state and other public or private agencies which maintain such records.

## I AUTHORIZE, WITHOUT RESERVATION, ANY PARTY OR AGENCY CONTACTED BY PRI TO FURNISH THE ABOVE-MENTIONED INFORMATION.

I have the right to make a request to PRI, upon proper identification, to request the nature and substance of all information in its files on me at the time of my request, including the sources of information; and the recipients of any reports on me which PRI has previously furnished within the two-year period preceding my request. I hereby consent to your obtaining the above information from PRI.

I hereby authorize procurement of consumer report(s). If hired (or contracted), this authorization shall remain on file and shall serve as ongoing authorization for you to procure consumer reports at any time during my employment (or contract) period. A facsimile of this document shall be considered as valid as the original.

\_\_\_\_\_  
Print Applicant's Name

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date of Birth (Optional to ensure accuracy)

\_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_  
Social Security Number

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Today's Date

\_\_\_\_\_  
Driver's License Number

\_\_\_\_\_  
State

\_\_\_\_\_  
Present Address (include city, state & zip)

**Notice to California Applicants:** Under California law, the consumer reports we order on you are defined as investigative consumer reports. These reports may contain information on your character, general reputation, personal characteristics and mode of living.

YES, I am a California Applicant and I request to receive a free copy of any investigative consumer report ordered on me by checking this box.

Under section 1786.22 of the California Civil Code, you may view the file maintained on you by PRI during normal business hours. You may also obtain a copy of this file upon submitting proper identification and paying the costs of duplication services, by appearing at PRI in person or by mail. You may also receive a summary of the file by telephone. The agency is required to have personnel available to explain your file to you and the agency must explain to you any coded information appearing in your file. If you appear in person, a person of your choice may accompany you, provided that this person furnishes proper identification.

**MN & OK Residents please note:** In connection with your application for employment, your consumer credit report will be obtained and reviewed. Under MN law, if a credit report is requested, you have a right to receive a free copy of your credit report by checking the appropriate box below. Under OK law, you have the right to receive a free copy of your consumer report directly from PRI.

YES, I am a Minnesota resident and would like a free copy of my credit report.   
YES, I am an Oklahoma resident and would like a free copy of my consumer report.